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**Kentucky Extension Association of Family & Consumer Sciences**  
**Winter Board Meeting Minutes**  
**November 30, 2016 ~ Holiday Inn Hurstbourne Louisville ~ 8:30 AM**

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**NEAFCS CREED**

*As an Extension educator my prime concern is people. I believe it is my responsibility to give the best of my ability and develop myself to be an effective educator. I accept the opportunity to empower individuals, families, and communities to meet their needs and goals through a learning partnership. May I always be willing to accept the challenges of the changing times.*

President Vicki Wynn called the meeting to order at 8:00. Parliamentary Review was covered by Edith Lovett, Past President. Invocation was given by Melissa Goodman. Amanda Hardy, Debbie Messenger, and Sheila Fawbush will serve as the minute review committee for today's meeting.

Melissa Goodman conducted a roll call of board members by signing the sign in sheet. Twenty two Board Members signed the sign in sheet, which is on file. Secretary's Report included the reading of minutes of Fall Board Meeting held on October 30, 2016. Debbie Messenger made the motion to accept the minutes as read. Second by Edith Lovett. Motion passed.

Treasurer's Report was given by Lora Lee Howard, Treasurer titled *KEAFCS Budget Report 2016*. Lora Lee reported the total income reported \$27,451.86. Total balance brought forward \$50,000. Total General Expenses \$8,624.93. Motion to approve by Ashley White. Second by Althea Price. Motion carried.

Officer Reports

President: Vicki Wynn gave an oral report of her activities and it has been filed. She has had a busy fall with KEAFCS responsibilities. She attended the KEHA state board meeting. A letter was written according to the motion made at the last KEAFCS board meeting concerning the Extension Impact video. The comments were well taken by Dean Cox and Dr. Henning.

President Elect/Professional Development: Liz Kingsland gave an oral report. Much planning has went into the KEAFCS meeting. The Commissioner of Agriculture will be here today to receive the KEAFCS honorary member award. She asked for agents to save the date for the 2017 KEAFCS November 28 (All-School), 29, 30<sup>th</sup> at the Hyatt in Lexington.

Vice President for Awards & Recognition: Amanda Hardy submitted a written report of NEAFCS and KEAFCS Awards. We had 2 National Winners, plus 3 DSA and 2 CE and 10 southern region winners. Deadline for KY Awards is February 10, 2017. National is March 15, 2017. Remind members to proofread awards prior to submitting. Please send Amanda the confirmation for award submission and a copy of the award. There will be a giveaway for a \$50 gift card to a state park. The NEAFCS website should be updated

anytime. There were award categories that did not have any entries and many that had two or less entries. Distinguished Service and Continued Excellence are automatic national winners if awarded at the State Level.

Vice President for Member Resources: We will be recognizing eleven new agents tomorrow (one is on maternity leave). Two have paid dues. Encourage new agents to pay dues and become members of KEAFCS/NEAFCS.

Vice President for Public Affairs: Sheila Fawbush gave a verbal report. She has enjoyed representing KEAFCS, attending PILD and encourages others to attend. She has mentioned that December 3 is "Dine In With Us" Day to promote FCS and dining together as a family.

Lora Lee mentioned the importance of recruiting new members. She reiterated that 100 members are required for sustaining 3 DSA and 3 CE awards. We have to make it known that we speak with one voice through KEAFCS. We have to share the benefits of the organization i.e. professional growth and unity with new agents. Nanette had an idea of mirroring the national first timers meeting on the state level.

#### Chairman Reports

Nominating Committee: Matti Daniels gave an oral report on behalf of the nominating committee. The election will be held at the Annual Business meeting on December 1: President Elect/ Vice President for Professional Development nominee: Jill Harris, VP for Public Affairs nominees: Tracy Thornton-Cowles and Melissa Goodman and Secretary Nominee: Leslie Workman.

Budget Committee: Lora Lee presented the KEAFCS proposed budget. The proposed budget is on file. Balanced brought forward \$88,362.12. Total Annual Meeting Income: \$16,070.00. Total annual meeting expenses: \$12,570.00. Total General Income: \$22,207.87. Total Income: \$110,569.99. Ending balance: \$88,359.59. The budget also listed restricted accounts. The budget is presented from committee.

Retirement & Life Members: Katie Alexander gave a verbal report. Four retiree new this year are Sara Bogle Martin, Teresa G Howard, Teresa Scott and Ann Bradley. One will be recognized Sara Bogle Martin.

Pride of KY Endowment: Vicki Wynn gave a report on behalf of Sally Mineer. Endowment fund is at \$168,773.14. Endowment is designated to support awards. The fund is slightly up with earnings this year, we are pleased with the growth.

Past Presidents: Past Presidents have not met since last year in December. They look forward to having their annual meeting this year.

Newsletter and Website: Cecelia Hostilo gave an oral report. She is seeking information for the upcoming newsletter

### Unfinished Business

Marketing Committee: Vice President of Public Affairs Shelia Fawbush serves as Marketing Committee with members Melissa Goodman and Hannah Leonard.

Constitution, History and Bylaws: Vicki is checking to make sure that we have working documents

Other: Special Collections for archiving KEAFCS history and documentation.

### New Business:

We will be collecting donations tomorrow for the Wolfe County backpack program and the HES legacy fund in memory of Ann Hollon.

Mini-grants available for anyone to come to State or National Meeting. The form is available on the School of HES website.

Cecilia is still reviewing creating a KEAFCS page.

Discussion was held about recognizing new agents and initiating new members. Dr. Vail through the School of HES is willing to allow for the association to apply for professional development funds mini grant for first year agents. Discussion on how to best assist new agents to have professional development opportunities through the organization. We will initiate the new members that have paid dues by the morning of the awards ceremony. Mary Hixson made the motion to apply for mini-grant funds to go towards new member's professional development opportunities. Second by Althea Price. Motion carried.

December 12 is the deadline for Administrators performance surveys. Please take this opportunity to give positive and honest feedback.

Other: Business Meeting will be held on December 1<sup>st</sup>. In 2018, we will need funds for the outgoing president reception for Lora Lee Howard while in San Antonio.

Motion to adjourn by Sheila Fawbush, second Debbie Messenger. Meeting Adjourned.

### Dates to Remember

December 15, 2016 – Area Officer Forms and Area POW to Liz Kingsland

February 15-16, 2017 – JCEP Leadership Conference in Orlando, FL

April 2-5, 2017 – PILD Conference in Arlington, VA

October 16-19, 2017 – NEAFCS 2017 annual session in Omaha, NB

November 28, 2017- HES All-School Conference

November 29-30, 2017 - KEAFCS Annual Meeting

February 14-15, 2018 – JCEP Leadership Conference in Orlando, FL

April 8-11, 2018 – PILD Conference in Arlington, VA

September 24-27, 2018 – NEAFCS 2018 annual session in San Antonio, TX

Reviewed by Amanda Hardy, Debbie Messenger, and Sheila Fawbush 2-17