
Kentucky Extension Association of Family & Consumer Sciences
Fall Board Meeting Minutes
April 20, 2018 ~ Fayette County Extension Office ~ 9:00AM

NEAFCS CREED

As an Extension educator my prime concern is people. I believe it is my responsibility to give the best of my ability and develop myself to be an effective educator. I accept the opportunity to empower individuals, families, and communities to meet their needs and goals through a learning partnership. May I always be willing to accept the challenges of the changing times.

President Jill Harris called the meeting to order at 9:07 am. We began by reading the NEAFCS Creed together. Angie York gave our Thought for the Day – The Story of the Butterfly. Parliamentary Review was covered by Liz Kingsland, Past President. Lynette Allen & Amanda Dame will serve as the minute review committee for today’s meeting.

Leslie Workman conducted a roll call of board members by reminding everyone to sign the registration sheet. Jill asked area representatives to answer with something going on in their area or with their position. Twenty-two signed the registration sheet, which is on file. No correspondence was received to review. Secretary’s Report included a printed copy of minutes from the Winter Board Meeting held on Nov 29, 2017. Leslie Workman made the motion to dispense with the reading of the minutes. Second by Jennifer Bridge. Motion passed.

Treasurer’s Report was given by Amanda Hardy, Treasurer titled Transaction Detail for Checking dated 4/17/18. Our current checking account balance is \$74,383.74. Jill asked if any of the monies in checking are earmarked for certain things. Amanda has moved to Quickbooks for simplification. Amanda would like to have a budget committee soon. We have 2 CD’s at South Central Bank. A 7 month CD at \$9,814.18 matures on 6/8/18. The second one is an 11 month CD at \$11,394.11 that matures on 2/26/19. Checking account balance was presented but no treasurer’s report. This was tabled to the next meeting.

Officer Reports

President: Jill Harris gave a written report. Some changes are coming to the NEAFCS agenda for 2018. 2019 the NEAFCS annual session is in Hershey, PA as a “hub city” with no host state. 2020 will also be a “hub city” in the West. The new management company will be doing the legwork for those meetings.

Jill attended the JCEP conference in Orlando, FL with several other members. Broadcast of the virtual townhall meeting was interesting. Jill also served on JCEP KY board. She represented KEAFCS on the County Needs Assessment Committee, attended PILD in Washington, DC.: Cultivating a Climate of Civil Dialogue. All visits to The Hill were good.

President Elect/Professional Development: Judi O'Bryan gave a written report. She attended JCEP in Florida. Nov 28, 2018 is the FCS in-service in Louisville and the JCEP keynote will be our speaker. KEAFCS is the 29th & 30th. States Night Out in Texas during NEAFCS is currently being re-worked. Details are forthcoming.

Vice President for Awards & Recognition: Katie Alexander submitted a written report of NEAFCS and KEAFCS Awards. There were 102 award entries from 47 agents. Only 3 categories had no entries. We had 3 DSA's and 3 CE's to submit to NEAFCS. If you win a national award, please let Katie know. Friend of KY is due to Jill Harris by Oct 1. Honorary Member is due to Amanda Dame by Oct 1. Names of those who have retired need to go to Matti Daniels.

Vice President for Member Resources: Amanda Dame submitted a written report. She would like to send personal cards to new agents. We have 3 new members since Dec. She has also been working to invite KSU members.

Vice President for Public Affairs: Melissa Goodman has a written report. We submitted our impacts and we were mentioned 21 times in all 9 areas of NEAFCS reports public value statements. None of our photos were used. Try to stage photos of yourself wearing our own FCS or UK items and doing the program for this purpose. When you are working on your success stories, think about writing in the number of community partners you worked with, because it's an input. She attended JCEP. Pam Sigler's office pulled together FCS Public Value statements for us to share. Plate It Up cards were included in packets as well.

Chairman Reports

Nominating Committee: Lynette Allen gave an oral report. (written report attached) President Elect/ Vice President for Professional Development, VP for Public Affairs and Secretary. Deadline for submitting credentials is October 30. The forms have been updated and posted on the website. Presidents in your area please share their name. Lynette Allen, Chairperson, Melanie Bealmear, Eugenia Wilson have been appointed to the nominating committee.

Retirement & Life Members: Matti Daniels report is in Spring Newsletter.

Plate It UP KY Proud: Liz Kingsland gave an oral report. Money that was left in the checking account has been moved to the KEAFCS account and the Plate It Up account has been closed. Spring recipe tasting has been conducted and one recipe confirmed. Please share new ideas with the Plate It Up Committee. Incentive orders are coming for the summer.

Newsletter and Website: Kathy Byrnes has mailed the Spring Newsletter and it has been posted online. Guidelines for the newsletter have been information (births, degrees, transfers, retirements etc. from your agent team, report on activities that you have done since the last newsletter, and impacts from your area based on the National Impact.

Constitution, History, Policies: No report given.

Pride of Kentucky Endowment Committee: Sally Mineer gave an oral report. Endowment fund is at \$172,198.95. This is what funds our awards.

Special Committee for Promotion of FCS: Jennifer Bridge gave an oral report of history of the committee and success. Sought permission and gained to use the AAFCS FCS Logo. Meeting with upper administration on FCS importance and marketing. Culmination of the successful marketing in-service this week. Discussion of whether the committee evolves or dissolves. Jennifer Bridge made the motion that we dissolve the current special committee on Promotion and Marketing and create a standing committee titled Emerging Issues in FCS Extension. Second Amanda Dame. Motion Carried

Marketing: Dianna Doggett gave an oral report. Share your story impact reporting is active and online. Ideas for marketing Extension and FCS Extension in your office will be sent out by Dianna Doggett.

Past Presidents: No report was submitted.

Audit Committee: Judi O'Bryan gave a written report to be filed. The committee Judi O'Bryan, Rebecca Miler, and Hazel Jackson. Recommendations included books kept online using Quickbooks, with a reconciliation each month, requiring 2 signatures for checks payable to the treasurer, bonding needs to be 1.25 times the largest amount in the check book, maintaining receipts for all expenses paid and the books are audited. Motion to accept the recommendations from the Audit Committee made by Jill Harris. Amanda Hardy made the motion to bond the treasurer for \$467 per year from KACO. Second Dianna Doggett. Motion carried. Recommendation that the Constitution, History and Bylaws Committee make revision to reflect this change in the policies and bylaws.

Unfinished Business:

Committee to plan reception for Lora Lee Howard in San Antonio: Judy Hetterman gave an oral report. The committee has KY ornaments made as a gift to give to attendees for the reception. Jennifer Hunter has approved a mini grant to cover the cost of the ornaments. Discussion was held about the menu and funding the reception. Information provided included: six appetizers were served last year and \$2,000 was put in the reserve for the eastern region national meeting but not used since the management company is hosting, the reserve will not be used. Suggestion was made to put that money towards the reception, to determine a price range. Send a request to School of HES discretionary fund. Suggestion to request sponsorship from KEHA. Also to send a request to Dean Cox and Dr. Palmer. Committee Membership; Judy Hetterman, Mary Hixon and Liz Kingsland.

Motion made by the committee to plan a “Toast from Kentucky to Celebrate Lora Lee Howard’s Presidency” with cost to be determined.

New Business:

Jill has appointed a Budget Committee according to the bylaws including Amanda Hardy, Katie Alexander, Amanda Dame, Sally Mineer, Judy Hetterman and Ruth Chowning.

County Judges Breakfast: Discussion about the County Judges Breakfast- \$375 was our share of the contribution to fund the breakfast. September 21 at the Brown Hotel at 8:00 AM agents be there by 7:15AM to interact with the judges. We will need to amend the budget to reflect the actual cost. Jennifer Bridge volunteered. Jennifer made a motion to allocate the requested amount and request to have an active participation in the planning and promotion of FCS Extension. Amanda Dame second. Motion carried.

NEAFCS Hospitality Items and Silent Auction: Nicole will contact UK HealthCare to see about incentives and each District need to ask to see what they can bring or send to Texas for hospitality area.

Friend of Extension Nomination: Wilderness and Quicksand Area nominations are due to Liz Kingsland by October 1.

Honorary KEAFCS member nomination: Discussion. Motion by Jennifer Bridge that KEAFCS bestows Honorary Membership upon Attorney General Andy Beshear and A.G. office staffer, Lori Farris. Second by Amanda Hardy.

Coasters: Sally Mineer made a motion to sell FCS coasters to fundraise for Lora Lee Howard reception. Survey must show that 300 could be minimum order.

Special Committee for Emerging Issues: Jill appointed Jennifer Bridge, Natalie Taul, Dianna Doggett, and Liz Kingsland.

Other:

Greetings from Dr. Jennifer Hunter included that they seek and want feedback for counties, areas and districts, mentioned positive comments from the Dean, Specialist Directory will be ready soon, discussion of the Farm Bill including SNAP and budgets.

Motion to adjourn by Natalie Taul, Katie Alexander second. Meeting Adjourned.

Respectfully submitted – Leslie Workman, Secretary

Dates to Remember

May 1, 2018.....	JCEP Award for Creative Excellence Deadline
Sept 24-27, 2018.....	NEAFCS Annual Session, San Antonio, TX
Oct 18, 2018.....	KEAFCS Board, Hardin Co Office
Oct 30, 2018.....	KEAFCS Officer Deadline

Nov 28, 2018.....In-service, Holiday Inn Hurstborne, Louisville
Nov 29-30, 2018.....KEAFCS Annual Session
Dec 15, 2018.....Area Officer Forms & Area POW to Judi O'Bryan
Feb 6-7, 2019.....JCEP Leadership Conference, San Antonio, TX
April 14-17, 2019.....PILD Leadership Conf, Hyatt Regency, Crystal City, VA
Sept 30-Oct 3, 2019.....NEAFCS 2019 Annual Session, Hersey, PA