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**Kentucky Extension Association of Family & Consumer Sciences  
Winter Board Meeting Minutes  
December 2, 2015 ~ Hilton/Downtown, Lexington ~ 8:30 AM**

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**NEAFCS CREED**

*As an Extension educator my prime concern is people. I believe it is my responsibility to give the best of my ability and develop myself to be an effective educator. I accept the opportunity to empower individuals, families, and communities to meet their needs and goals through a learning partnership. May I always be willing to accept the challenges of the changing times.*

President Edith Lovett called the meeting to order. Parliamentary Review was covered by Mary Hixson, Past President. Sheila Fawbush and Jill Harris will serve as the minute reviewers for today's meeting.

Melissa Goodman conducted a roll call of Board Members who answered by telling what they are thankful for during the holiday. Twenty-Five Board Members signed the sign in sheet, which is on file. Secretary's Report was included with review of minutes of Fall Board Meeting September 22, 2015. Nellie made a motion to dispense of reading the minutes. Second by Cecilia. Motion passed. Correspondence has not been received since the 2015 Fall Board meeting.

Treasurer's Report was submitted by Nellie Buchanan, Treasurer titled *KEAFCS Treasurer's Report December 2, 2015*. Total income reported \$33,463.50. Total Expenses \$34,820.65. Ending balance in checking as of 11/30/15 is \$58,349.51. Motion to approve by Jill Harris. Second by Nannette Banks. Motion carried. Carryover for State's Night Out from 2014-2015 will be used for NEAFCS 2015 West Virginia group picture for each person who attended. Nellie answered questions concerning the report.

Officer Reports

President: Edith Lovett submitted a written report of her activities and it has been filed. She encouraged members to apply for leadership positions within the organization.

President Elect/Professional Development: Vicki Wynn gave an oral report. She stated her thanks for those attending and supporting NEAFCS and KEAFCS through attendance of meetings and help in conducting meetings.

Vice President for Awards & Recognition: Jill Harris submitted a written report of NEAFCS and KEAFCS Awards. She has updated the cover sheet for Kentucky to pdf documents. Everything for NEAFCS will be online this year. She listed 2015 award entries by category, 68 entries overall with 9 NEAFCS and 2 KEAFCS categories without entries.

Vice President for Member Resources: Amanda Hardy submitted a written report of new members and created a list of honorary past members. If anyone has any information of honorary members awarded in 2011 and 2002, please notify Amanda Hardy.

Vice President for Public Affairs: Sheila Fawbush submitted a written report. Kentucky's success stories were listed in four of the eight NEAFCS 2015 Impact Reports. She attended the National Committee for Public Affairs at NEAFCS 2015.

Past President: Mary Hixson gave an oral report. Friends of Extension award is represented from Bluegrass Area and Mammoth Cave Area this year. Northeast and Licking River will be next year for 2016.

### Special Reports

Website Newsletter: Cecelia Hostilo gave notice that the new newsletter format is Spring/Summer and Fall/Winter. Please submit pictures with your information as it makes the newsletter more pleasing to the eye. It will be January before the new officer information will go online to the website. The web update to the website is still in process.

Constitution, History, Policies: Laura White Brown mentioned that we have items to review under organizational policies; section 2-B. A motion was made in Spring 2013 that a policy be changed but is not reflected in the current policies. There is need for clarification. Jennifer Bridge moved that the constitution, by-laws, policy committee review the topic of representatives and expenses in relation to National and State JCEP and clarify wording in all documents. Second by Shelia Fawbush. Motion passed.

Retirement & Life Members: Judi O'Bryan submitted a written report. June 7<sup>th</sup> will be the Annual Retirees Luncheon and she takes a little gift for everyone. She has also initiated a newsletter. Vicki Wynn will notify the new chairperson of this change.

Marketing: Mindy McCulley is not present but has served as Plate it Up Chairperson and Marketing Chair. Vicki Wynn will appoint someone to serve as the marketing chair. Mindy has transitioned to the state office. Liz Kingsland will be the interim Plate it Up Chairperson.

Nominating Committee: Kelli Bonifer gave an oral report. Nancy Kelly will be in charge of the nominating committee next year. Four people have submitted credentials for 2016 officer positions.

Pride of Kentucky Endowment Committee: Jennifer Bridge gave an oral report. Officers will sign forms for the upcoming fiscal year at the end of this meeting. Endowment fund is at \$164,043.63. Transfer from the endowment of \$6000.00 to the general funds has been made to cover awards for 2014 and 2015. The fund is slightly down with earnings but still good. Kathy and Jennifer will rotate off and two new members will rotate on. Vicki will need to communicate with the new endowment chair to keep an eye on the funds.

Past Presidents: No report was submitted. Dianna Doggett will meet with Past Presidents today.

Judy Hetterman submitted two reports on behalf of the finance committee titled 2014 Meeting Budget, December 2, 2015 and NEAFCS Planning Committee 2014 Financial Report, December 2, 2015. In the spring, the board decided to send \$2000 for the next five years to support National Meetings hosted by West Virginia, Montana, Nebraska, Texas and wherever the 2019 meeting is being held. Judy extended her gratitude for everyone's support. A check was given to the treasurer for the General Fund for the remaining funds in the account. It has been suggested to make a donation in honor of Kathy Roesel Brynes and Sally Mineer for all of their hard work with any leftover funds. We need to make a final decision on this suggestion at the spring board meeting.

Edith Lovett suggested giving a legacy fund donation in honor of the support of Dr. Ann Vail of FCS Extension. Eugenia Wilson made a motion to donate \$1000.00 to the FCS Extension Legacy Fund in honor of Dr. Vail. Second by Shelia Fawbush. Discussion was generated by several board members. Motion carried.

Motion made by Jennifer Bridge that the finance committee explore options to contribute funds to the FCS Extension Legacy Fund in honor of Dr. Vail. Cecelia Hostilo second. Motion carried.

Edith Lovett gave an oral report about the KEHA meeting held at Northern KY Convention Center and JCEP.

#### New Business

Budget for 2015 from the Budget Committee explained by Laura- White Brown. Jennifer made a motion that the proposed budget be adopted for the 2016 year. Coming from the committee, no second is needed. Motion carried.

Marketing Chair- Mary Hixson made us aware that according to the by-laws and policies we do not have a Marketing Chairperson for KEAFCS. Liz Kingsland made a motion that we create a marketing committee position to be developed by the by-laws constitution and policy chairperson. Second by Nellie Buchanan. Motion carried.

Reminder by Nellie Buchanan that members need to submit dues and update the forms online.

Be ready for roll call by area in morning with number of Agents present.

Motion to adjourn by Matti Daniels, Nanette Banks second. Meeting Adjourned.

### Future Dates to Remember

- Area Officer Forms AND Area POW to Vicki Wynn – December 15,
- KEAFCS-NEAFCS Dues to Nellie Buchanan and NEAFCS, December 15, 2015 (\$75 THIS YEAR)
- 2015 NEAFCS Committee Applications Due – December 31, 2015
- KEAFCS Awards deadline – February 12, 2016
- JCEP, Las Vegas, Nevada, February 10-11, 2016
- PILD, Crystal City, Virginia, April 10-13, 2016
- KEHA, 2016 Northern Kentucky Convention Center, April 18-21
- 2016 NEAFCS Annual Session & Exhibits- Big Sky Montana, September 11-16
- 2016 KEAFCS Annual Meeting – Louisville
- 2017 NEAFCS Nebraska
- 2018 NEAFCS Texas