

KEAFCS
Fall Board Meeting
Wednesday, November 30, 2005
Holiday Inn North, Lexington, KY
7:30 a.m. (Eastern Standard Time)

Diana Doggett, President, called the KEAFCS Fall board meeting to order at 7:30 a.m. at the Holiday Inn North, Lexington, Ky. Jennifer Benham, Past President, reviewed Parliamentary Procedures and courtesies for the meeting.

Minutes of the spring board meeting were dispersed by secretary, Kim Adams – Leger, along with a sign-in for attendance (see attached). Jennifer Benham made a motion that the reading of the minutes be dispensed due to being placed on the web and a written copy had been dispersed.

Debra Cotterill, treasurer, reviewed KEAFCS balance sheet with total liabilities and equities at \$54,249.25(see attached). ** Note, balance sheet does not include cook book funds. Debra also reviewed income and expenses with an ending balance of \$11,769.33. Debra stated that no board expenses have been incurred, and can be turned in. Jennifer Klee suggested that the cookbook should be placed on the balance sheet as an accounting of all assets. Peggy Powell asked if the 2005 registration fee for the KEAFCS Annual Meeting was itemized on the balance sheet. Debra noted that all income was not noted because all income was not in and the 2005 KEAFCS annual meeting operates on the registration from the previous year.

Kim Adams – Leger, secretary, read correspondence from Kathy Roesel-Byrnes, Donna Fryman, and Becky Nash, for the lovely corsage given to them by KEAFCS at the National Meeting as award recipients.

Committee Reports

Professional Development

* 2005 KEAFCS State Meeting – Peggy Powell gave report of KEAFCS 2005 state meeting with a record amount of agents attending the meeting this year along with a large amount of agents attending the in-service training this meeting is off to a huge success.

Peggy read an inspiration from the thoughts of Mister Rogers that was carried over from the day before. She also requested that each agent be inspired to write a top 10 of things we are proud of our organization to send to Dr. Vail.

* 2005 NEAFCS meeting - Peggy reported that 37 members and 6 guests represented Kentucky at NEAFCS meeting, and she encouraged more members to attend. She also reported of the NEAFCS dues increase of \$10. Diana continued the report of NEAFCS meeting with inspirations from the meeting, and asked the board for response from “Kentucky State’s Night Out.” With positive comments, Jennifer Benham volunteered to organize “state’s night out activities” for Denver, Colorado 2006 NEAFCS meeting.

Public Affairs

* NEAFCS Stakeholder Report – Judi O’Bryan, Vice President for Public Affairs, reviewed the stakeholder report, noting that details are in the attached VP for Public Affairs Report.

* Living Well Campaign - Judi reported on the use of the “Living Well Campaign.” She stated that there is funding available for the state to utilize the campaign. All information is detailed in the VP for Public Affairs report (attached). Diana reported that she has asked Janet Johnson, Marketing Chair, to work with Judi to

utilize the “Living Well Campaign.” Judi noted that March is National Living Well Month. Open discussion was held about how KEAFCS would utilize the campaign across the state.

* PILD Conference – Lora Frazier – Howard, VP for Member Resources reported on the 2005 PILD Conference. She stated that PILD met with legislators and the report that was given to each congressman and senator was a part of the “Living Well” Campaign. The National Program report that was sent out of NEAFCS included reporting from Kentucky.

Peggy Powell, President Elect, noted that she has been to PILD Conference four times in the past. She stated that she wanted to appoint someone to go such as the secretary that has less years of service, and make best use of the conference. Open discussion was held no objections were heard from the board.

* Newsletter/ Website – Mindy McCullen, Chair, and no report filled.

Member Resources

* Lora Lee Frazier – Howard reported that there are 15 new agents; all were planning to attend the 2005 KEAFCS Annual Meeting, and join the organization. Lora has contacted the area representatives for them to make the initial organization contact in the area.

* Constitution, History, & Policies – Linda Combs, chair, stated that changes were sent out via e-mail 30 days prior to the annual meeting. Peggy Powell suggested that changes in life members and retirees suggestions, she has appointed Martha Lee and Linda Stephens to make those changes.

* Retirement / Fringe Benefits – Cheryl Case, Chair, sent out fall newsletter to all retirees and congratulatory letters to all new retirees, as well as attended training on fringe benefits. She informed the board that five will be honored at the 2005 KEAFCS Awards Brunch for retirees. Cheryl noted that she will update retirees list and send back to new Fringe Benefits Chair, Christy Ramey. Cheryl noted that the treasurer should be made aware of all retirees, and that they join NEAFCS. Cheryl noted that there is a NEAFCS life member form, and suggested a KEAFCS life member form should be developed. Lifetime dues are three times yearly dues and can be made in two installments. Please note that the KEAFCS Constitution states a member must be a NEAFCS life member to be a KEAFCS life member. All dues and forms must be sent through the KEAFCS treasurer. Cheryl also developed a timeline for the incoming chairs. (report attached)

* Diversity – Martha Yount, Diversity Chair, stated that more diverse audience and foods for different cultures and religions should be made more aware of. Martha attended the “Diversity; Production through Consumption Conference.” Martha will be sending out an e-mail to all agents what makes diversity.

* Nominating – Tracey Thornton, Chair, noting that a single slate of officers will be nominated from committee at the general session meeting on December 1, 2005.

President Elect – Lora Lee Frazier – Howard
VP of Awards and Recognition – Jan Dougan
VP Member Resources – Debra Cotterill
Treasurer – Annie Mae Kingston

Awards and Recognition

* Sara Bogle, VP for Awards and Recognition, reported that 55 award entries were submitted in 2005, 40 of those entries were sent on to NEAFCS, with Pam York winning a NEAFCS award. Awards date change will be

discussed under new business. Award committee chairs met to put together proposal for Pride of Kentucky Award.

- * Communications – Debbie Colvin, Communications Chair, no report.
- * Honors – Carolyn Royalty, Honors Chair, suggested more money for Paraprofessional Award be budgeted.
- * Professional Improvement – Donna Fryman, Professional Improvement Chair, no report.\
- * Research and Studies – Annie Kingston, Research Chair, no report.
- * Past Presidents, Judy Hetterman, Past President Chair, state that cookbooks to be sold at special events for \$20.00. Agriculture and Natural Resources Agents want 350 books as gifts for the spouses at the 2006 Agriculture National Meeting. If this occurs agents will be able to receive books at that special cost. Cookbooks will also be sold at the KEHA Annual Meeting. Past President's Committee elected new officers as follows: Judy Hetterman, President, Connie Jones-Woolery, Vice President, and Laura Wilson, Secretary.

Judy noted the Past President's are considering doing away with the Rebecca Paige Brooker Award, because no one is applying or utilizing the award. The award will continue in 2006, but will consider changing credentials, as recommended by Janet Johnson to take the "Past Presidents Award" from the Rebecca Paige Brooker Award, and revised through the Vice President for Awards and Recognition.

Special Reports

- * Joint Council of Extension Professionals (Council of Extension Agents and Specialists) - Jennifer Benham stated that the next JCEP meeting will be December 15, 2005 at the Hardin County Extension Office. She reminded everyone to submit questions from association which is very important dialogue from administration.
- * KEHA Board – Diana Doggett stated KEHA has three main concerns 1) membership is down to 21,000 members. 2) state meeting in Paducah, tours and agenda was presented at the board meeting. 3) ovarian cancer – this is the 28th year for ovarian cancer awareness drive, KEHA has donated \$848,000. KEHA President Rene' Sierra has established a goal for 1 million dollars to be donated in 3 years.
- * Pride of Kentucky – Kathy Jump gave report yesterday afternoon at the in-service training.
- * Endowment Fund – Guidelines were dispersed at the in-service training on November 29, 2005, for Pride of Kentucky Award and Pride of Kentucky Grant guidelines. A motion was made by Debra Cotterill to be approved as presented. Seconded by Jennifer Klee. Motion passed.
- * Audit Report – Debra Cotterill stated that an audit needed to go on record for January and a committee needed to be appointed for the audit. Diana appointed Brooke Jenkins, and Donna Fryman.
- * Reminder Calendar – Judi O'Bryan – dispersed reminder calendar, attached also on-line.
- * Area representatives Reports – Area Representatives have dispersed reports to board.

Previous Business

- * KEAFCS Dues Change – Debra Cotterill, treasurer, noted that at 2005 NEAFCS national meeting a dues increase of \$10.00 was passed. A recommendation from Debra stated that KEAFCS increase of an additional \$10.00. To be passed by general membership.
- * Tax Exempt Status - Debra noted that B-23411, is now the new tax exempt number for KEAFCS.

* Life Membership Committee – Diana noted that the change in policies in procedures. She has appointed as earlier noted Martha Lee and Linda Stephens to serve on this committee.

New Business

* Constitution/Policies Changes – Linda Combs, Constitution and Policy Chair, reviewed added policy changes in Pride of Kentucky Award. As follows:

Add to IV. Award and Recognition.

D. Pride of Kentucky Award

1st place \$100.00 team entry. &\$50.00 individual (as specified in IV E10.) honors chair

Add to IV. Award and Recognition E10. Pride of Kentucky Award.

-recognize program related to consumer marketing or promotion of Kentucky agriculture, commodities, or enterprise.

-program conducted in the last two years

-winner is required to present a poster session or exhibit at the KEAFCS state meeting.

Linda Combs made a motion to accept changes. Seconded by Debra Cotterill, motion passed.

* KEAFCS Budget for 2006 – Debra Cotterill, treasurer reviewed 2006 proposed budget as a balanced budget attached. Suggestions for change were requested, as follows to add line items 13O Award Expenses and 13J Fellowships. This budget came from committee Donna Fryman, Peggy Powell, and Diana Doggett. Motion made by Debra to accept proposed budget with changes. Seconded by Donna Fryman. Cheryl Case suggested that Sara Bogle, VP for Awards turn in expenses for judging and awards luncheon.

* Past Presidents Duties – Diana Doggett appointed Jennifer Benham and Jennifer Klee to clarify and detail Past Presidents Duties to be changes in policies.

* 2006 Annual Meeting – Peggy Powell, President Elect, noted that the 2006 KEAFCS Meeting will be November 28, 29, 30 in Louisville, Kentucky at the Marriott.

* NEAFCS Hurricane Fund – NEAFCS Affiliate challenge to make contribution to Hurricane Fund. Debra noted that this will be done at the KEAFCS Awards Brunch.

Other

* Martha Yount made a motion that the KEAFCS Awards deadline be extended to February 15. Linda Combs seconded. Motion passed.

* Diana reminded everyone of the calendar of dates, and the Living Well Campaign, meeting adjourned.