

Kentucky Extension Association of Family & Consumer Sciences
Fall Board Meeting- Wednesday, Dec. 5, 2007
Holiday Inn North, Lexington- 8:00 – 10:00am

The Fall 2007 Board meeting for the Kentucky Affiliate of the National Extension Association of Family & Consumer Sciences was held on Wed., Dec. 5, 2007 at the Holiday Inn North in Lexington. The board meeting was called to order by President, Lora Lee Frazier Howard. She appointed the following committee to review the minutes: Marsha Parker, Ann Hollon and Rita Spence.

Parliamentarian, Peggy Powell reminded everyone of parliamentary review that would be followed. She made motion to accept the minutes as posted on the KEAFCS website. Seconded by Rita Spence and motion carried.

Secretary, Theresa Howard, reported she had no correspondence to share but did have supplies of NEAFCS stationery if anyone needed some. She asked everyone present to sign in on the form that was circulating.

Annie Mae Kingston, distributed copies of the 2007 treasurer's report. She made motion to accept the treasurer's report which reflects a \$10 dues increase. Nellie Buchanan seconded. Motion carried. Annie shared that the Pride of Kentucky Cookbook Fund report amounts will change after the meeting and all the awards have been paid.

Committee Reports

Professional Development: Nancy Hunt stated that 112 registered for state KEAFCS meeting and 125 registered for the awards brunch. She said that if there are facility complaints, she's doing the best she can, the hotel has had many personnel changes with their staff. There are 17 appointment slots with TIAA CREF during the meeting on Dec. 4 & 5 each day. We had over 40 attend the national meeting and now have 2 national officers.

Lora Lee Frazier Howard distributed copies of her President's Report.

Public Affairs: Janet Johnson reported on Marketing & Public Relations. There is a statewide plan to market to stakeholders through a blog format. The state committee working on this realized that with time demands on legislators a public policy seminar would not work. Blog will be used to market to the public also but first target will be the LRC (Legislative Research Commission). FCS agents will work with School of HES to create and maintain the blog. The blog will be a way to strengthen tie between campus and Extension. They are looking for postings of successful programs. There will probably be future trainings on this.

Mindy McCulley gave reminders about the KEAFCS website and newsletter. She needs to receive submissions as a Word.doc file and will be posted exactly as received, so check your own spelling and grammar. She is having some trouble working how to post items now that we have made the software change to MS Office 2007. She made motion to have future newsletters just include professional

development items/information such as on degrees, awards, etc. She will make a new section on the KEAFCS website devoted to personal information, anecdotes, etc. that will be called the "People" section. Motion seconded and carried.

Member Resources: Rosie Allen is completing the term of V.P. for Public Affairs since Ashlee Rzyczycki's resignation.

Nancy Hunt gave a report on the 2007 spring PILD conference. She said it was a successful meeting. The deputy commissioner of USDA told the PILD attendees that energy conservation is a topic that is getting much emphasis.

Debra Cotterill shared that two awards will be given out during the Dec. 5 luncheon- a Friend of Extension to State Representative Tanya Pullin and a Recognition Award to Darlene Tipton for her years of service to the FCS program. We also have 9 new members.

Annie Mae Kingston reminded everyone that NEAFCS membership forms can be found on the national website. These have to be turned in with dues checks. There are forms for new members, membership renewal and lifetime membership.

Ann Bradley distributed copies of Constitution and Bylaws and proposed Constitution Revisions, after repeated discussion on exact details of the revisions Lora Lee Frazier Howard tabled these revisions until the Spring 2008 Board meeting.

Christy Ramey, Retirement/Fringe Benefits Chair, shared we would be honoring 3 retirees at the meeting: Carolyn Goodman- 34 ½ years; Betty Overly- 40 years; and Thelma Pursifull- 21 years. Three former agents have passed away this year. 25 retirees have email addresses that can be used for communication, but some may be inaccurate because she's gotten some messages bounced back to her. This chair also attends state JCEP meetings as a KEAFCS representative. She stated the association needs to be more aggressive in recruiting life members.

Jennifer Klee gave a report for Nominating Chair- Kathy Roesel Byrnes. Officer nominations are:

Donna Fryman- President-Elect

Mary Hixson- VP for Awards & Recognition

Kim Adams-Leger- VP for Member Resources

Edith Lovett- Treasurer

This slate will be presented at the annual business meeting; there will be no nominations from the floor.

Awards and Recognition: Jan Dougan, VP for Awards & Recognition said her report will be posted on the website. She is conducting a paper survey of members at the meeting on their wishes for future of how KEAFCS handles awards and recognition program. Right now the state treasury spends about \$4000 on awards. She reminded members in 2008 award applications if you use the NEAFCS Living Well logo, it must be exactly as the NEAFCS version for national to accept it.

Theresa Scott reported on Communications and Public Relations awards.

Rita Spence reported on Research & Studies. We had 3 entries out of 5 possible categories.

Judy Hetterman reported for the Past Presidents. They are electing new officers. There are about 500 Pride of Kentucky books left in the state.

Special Reports

Joint Council of Extension Professionals- Lora Lee Frazier Howard shared info/comments from JCEP meetings. She reminded everyone to please respond before each JCEP meeting when a request goes out for questions for the administrators and the source of the questions remains anonymous.

-On related positions filled in the FCS/HES area, there has been: one in Family Studies; two in nutrition; Laura Stephenson's position; and one in physical activity. Four more positions can be filled in HES/FCS.

-If you have an idea on a certification for the career ladder requirements, run it by your District Director.

-Career Ladder forms are on the web, with this evaluation system the top agents should not just stay on top, that top performance ratings will rotate around.

KEHA Board- Lora Lee Frazier Howard has been attending KEHA Board meetings as a KEAFCS representative. She reminded everyone that KEHA Board members are true believers in Extension. Kentucky's hosting of 2007 NVON meeting was successful. She encouraged all counties to participate in KEHA's project to collect club and county EH histories. Nancy Hunt said she was impressed with the work done at the KEHA Board meetings and the leadership development they do. Arkansas, Indiana and Kentucky are the only states that still use 'Homemaker' in the title of their organization/membership. The size/attendance at KEHA annual meeting limits where that meeting can be held in the state in the future, such as Lexington may not be able to accommodate the meeting. For the 2008 meeting in Louisville at the Galt House there will be a \$5 fee per day for parking. The 2009 KEHA meeting will be at the Drawbridge Inn in Northern Kentucky, April 20 -23.

Pride of Kentucky- Kathy Jump reported that the Pride of Kentucky committee met twice this year. They need to decide what to do with the remaining 558 books in the state.

Dr. Ann Vail- Director, School of Human Environmental Sciences & Assistant Director, FCS Extension- shared greetings and comments with the KEAFCS Board.

-She thought the All School Conference went very well. She wants a connection between faculty and agents. And she was pleased that President Lee Todd noted what real leaders Extension is in our communities. Dr. Vail is now ready to take the HES/FCS Strategic Plan to others on campus. One issue is how to finance the work listed in the plan. She wants us to work with faculty to gain resources to do this.

-She has met with Drew Graham to share with him the work we do in human services and how we might look for resources that isn't just a legislative earmark amount.

-She is working to get Human Services legislative committee members invited to College's Ag RoundUp and not just Ag committee members.

-She plans to invite Patsy Todd to view the condition of Erikson building for possible help from Ms. Todd with that need.

-Kentucky Family Policy Blog, a new tool to use with communicating with legislators and others on what programming we do and what is research based.

Board discussed with Dr. Vail possibility of having the legislature recognize the 75th anniversary of KEHA during the 2008 general assembly session.

Christy Ramey shared with Dr. Vail the need for an FCS research curriculum resource list to draw from for grant writing like she's used with drug/substance abuse (SAMSA) topics.

Cookbook fund- Annie Mae Kingston gave a handout (has been filed) reporting on the endowment fund. The investment account has not been touched yet.

Reminder Calendar- Rosie Allen distributed copies of 2008 calendar.

Life Members- there were no life members present at the board meeting. A contact for this group is Linda Stephens and she will be attending tomorrow's KEAFCS Awards Brunch.

New Business

Lora Lee Frazier Howard appointed the following committee to review the financial books before turning them over to the new treasurer: Donna Fryman, Michelle Smith and Valerie Holland.

Awards & Recognition Policy Updates- Jan Dougan went through proposed policy changes as related to the Awards & Recognition program. She made motion from committee to accept these changes. Motion carried.

KEAFCS 2008 Budget- Annie Mae Kingston shared handouts on the 2008 budget. She reminded the Board that the annual meeting will be held in Louisville and the facilities will be more expensive. She made a motion from committee to accept the 2008 budget. Motion carried.

2008 KEAFCS Annual Meeting- Nancy Hunt reported that the 2008 meeting will be at the Holiday Inn on Hurstborne in Louisville. She also reminded everyone that the Hodgson Mill exhibitor, Carol Stine is also a Master Clothing Volunteer.

eXtension- Deborah Cotterill is a representative on Kentucky's I-team, as such she participates in quarterly conference calls. We need to encourage agents to register on eXtension. It now has good resources such as on financial management which has calculator tools. In February 2008 we'll hear more about activities related to eXtension. We'll get email from Dean Smith on this.

Lora Lee Frazier Howard shared another policy change needed. Need to add Laura Stephenson's position in the policy listings of administration. Also in that listing, Dr. Vail now covers two of the positions listed separately. Marsha Parker shared that Jeanne Davis may need to be listed as she's been appointed as an administrative FCS liaison. Peggy Powell suggested bringing these changes for a vote at the Spring 2008 Board meeting.

FCS National Endowment Fund- Lora Lee Frazier Howard showed a sample of the t-shirt she offered for member orders at this meeting. She will be presenting this one to Dr. Jimmy Henning at his afternoon reception. Board discussed idea of selling these at Galaxy 2008 meeting to raise funds for NEAFCS endowment for the national awards budget. Jennifer Klee made motion for KEAFCS to sell these shirts at

2008 Galaxy with the profits to go to NEAFCS endowment fund. Liz Kingsland seconded. Motion passed with one opposition. Lora Lee Frazier Howard appointed a committee to work on this: Jennifer Klee, chair; Liz Kingsland and Janet Johnson with also possible help from Luci Hockersmith.

Recognition of National Officers- Lora Lee Frazier Howard gave recognition to two new national officers from Kentucky: Judy Hetterman- Southern Region Director and Debra Cotterill- National Treasurer.

Lora Lee Frazier Howard appointed a committee to look at the proposed Constitution Changes and to bring before the Board at the Spring 2008 meeting. Committee would be: 2007 Constitution Chair- Ann Bradley; 2008 Constitution Chair- Sarah Bogle and Jan Dougan.

Tracy Thornton and Rita Spence reminded the KEAFCS treasurer that when the proposed budget is submitted at the business meeting that it should be presented to the membership that the National dues have increased and acceptance of the budget is acceptance of the increase in state dues.

Nancy Hunt reminded everyone that the Spring 2008 Board meeting will be April 18 in the Elizabethtown area, location to be announced.

President, Lora Lee Frazier Howard declared the meeting adjourned.

Submitted by secretary, Theresa Howard